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## **6<sup>TH</sup> Annual General Meeting of the Institute of Health Promotion and Education**

11.00. April 11<sup>th</sup> 2019  
Venue: The Space Centre, London.

### **1. Welcome & Apologies**

**Apologies** were received from Trustees: Mark Forshaw, Helena Conibear, Ruth Cross, Anne Coufopoulos, Charlotte Jeavons, Michael Watson and John Lloyd

**Attending Trustees:** Sylvia Cheater (President), Sylvia Tilford, (Newsletter editor), Susan Thompson (Secretary), Pat Owen (Treasurer). Tim Theaker.

**Other Attendees:** Anthea de Barton-Watson,(member) Bashir Quershi (Hon Vice President).

### **2. Minutes**

Minutes of the 5th General Meeting were amended slightly and agreed as an accurate record. Proposed (Pat Owen), seconded (Sylvia Cheater).

### **3. Matters Arising**

No matters arising

### **4. Annual Report 2018**

Sue Thompson presented the annual report. Contributors were thanked. It was proposed (Pat Owen), seconded (Tim Theaker) and agreed by all. It will be placed on the website.

### **5. Financial Report**

Sylvia Cheater presented the Draft Unaudited Financial Statements and thanked the finance sub-committee Michael Watson and Sylvia Tilford and Pat Own – current treasurer for their contributions. The report was proposed by (Sue Thompson), seconded (Pat Owen) and agreed by all. Expenditure had been slightly reduced this year but membership recruitment still remained a significant issue.

### **6. IJHPE Report**

The report was received and considered. Mark Forshaw and Ruth Cross were thanked for their excellent work as editors. Mark is due to step down as editor this coming year so a new co-editor will need appointing. Bashir suggested that trustees consider the inclusion in

the journal of new sections such as Letters to the editors and book reviews. The journal's impact factor had reduced slightly this year so this needs to be monitored.

### **7. Independent Examiners**

It was proposed by Sylvia Cheater and seconded by Susan Thompson and unanimously agreed to continue with MBL Chartered Accountants as IHPE's independent examiners.

### **8. Pittu Laungani Award**

The annual Pittu Laungani Award for best paper for 2018 was awarded to Richards et al. 'Let's move': a systematic review of spouse-related interventions to promote physical activity (Issue 1 pp 51-67). The runner-up was Elliott. Milk in a glass, milk in a carton: The influence of packaging on children's perceptions of the healthfulness of milk. Sylvia Tilford suggested that one trustee should be asked to sit on the judging panel for this award. Taylor and Francis publishers donates a £500 for this award which will be split between the winner and the runner up. It was agreed that the award and its prize money should be published within the journal.

### **9. Election of Honorary Officers and Trustees.**

All existing trustees agreed to continue in their role. There were no nominations for President Elect. Sylvia Tilford agreed to continue as Newsletter editor and was thanked for this.

### **10. Any Other Business**

None

### **11. Date of Next AGM**

tbc. It was agreed that April or May was a good time of year for the AGM.

Meeting closed at 12.00.

### **Actions Arising:**

- Dawn Wills to place Annual Report 2018 and AGM minutes 2018 on website.
- Journal editors and trustees to consider new proposals for the journal