



Minutes of the **2<sup>nd</sup> General Meeting of the Institute of Health Promotion and Education Ltd**  
(Registered Company No 1156738 Registered Charity No 1156738)

**12.45pm, 8<sup>th</sup> July 2015, Wesley Hotel, London**

**1. Welcome & Apologies**

Apologies were received from Council member Mike Oliver.

Attending Council members: Mark Forshaw (President), Sylvia Cheater (Treasurer), Sylvia Tilford, Michael Watson, John Lloyd, Ruth Cross, Charlotte Jeavons, Derek Attwood,

Other Attendees: Dawn Wills (administrative support), Anthea de Barton-Watson (member).

**2. Minutes** of the 1<sup>st</sup> General Meeting – were proposed (S Cheater), seconded (R Cross) and approved, noting that the list of attendees was omitted. These were signed off as an official record.

**3. Matters Arising – none.**

**4. Annual Report 2014 Received**

The Annual Report should encourage more members to join from across all IHPE activities. It also offers fresh content for the IHPE website and provides a positive and proactive tool for IHPE.

The newsletter report and consultation responses are to be added. M Forshaw and S Tilford are to send amended content to be included with the Annual Report, reflecting 2014 activities only.

The draft Annual Report was accepted, noting that some content was omitted, proposed by D Attwood and seconded by J Lloyd.

**5. Financial Report Received**

3.1 Unaudited statement of Accounts of the Unincorporated Institute

3.2 Unaudited statement of Accounts of the Charitable Company limited by guarantee

Both of the above statements were presented and accepted, proposed by M Watson and seconded by C Jeavons.

**6. IHPE Report Received**

This report was unavailable and will be included within the final Annual Report 2014.

**7. Resolution 1 – Appointment of Independent Examiners of the Accounts**

It was unanimously agreed that Milner Boardman Ltd, Chartered Accountants, would continue in this role for the coming year. The resolution was proposed by S Cheater and seconded by M Watson.



## **8. Election of Honorary Officers and Council Members**

The two Council member vacancies were filled: Mike Oliver and Sue Thompson were approved as new Council members. Proposed by D Attwood and seconded by C Jeavons.

## **9. Any Other Business**

### **9.1 Registration Fee**

It was agreed that the £10 registration fee would be removed. Proposed by M Watson and seconded by M Forshaw.

### **9.2 Honorary Vice President**

It was agreed that John Kemm would be invited to become an Honorary Vice President, proposed by J Lloyd and seconded by M Watson.

It was agreed that Anthony Blinkhorn would be invited to become an Honorary Vice President, proposed by D Attwood and seconded by M Watson.

**The Meeting was Closed.**